

	GLOBAL FORESTRY SERVICES
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	WOOD TRACKING PROGRAM

Chain of Custody Checklist & Assessment Report

Organization	Komill Corporation Sdn. Bhd. (199570-H) Manufacturer: Bidasari Sdn. Bhd.(152366-K)	Reference #	GFSS 039-013
Contact Person	Sarah Joan Johnidu (Bidasari COC MR) Alfred Yong (Komill Corporation COC MR)	Proposal # Assessment #	GFSSP23-04-309 02
Office Address	40-3, Jalan 28/70A, Desa Sri Hartamas, 50480 Kuala Lumpur, Malaysia.	Assessment Date	17 April 2023
Mill Address	Lot NT 02312802 Kg. Lanas, Kimanis, P.O. Box 601, 89608 Papar, Sabah, Malaysia.	Date of Report Date of close out	17 April 2023 -
Telephone	+6088 916 721 +603 2300 0311	Lead Assessor	Glory Linggou
Fax	-	Assessor	Asraf Mahmud
Email	bidasari@komill.com.my export@komill.com.my alfred@komill.com.my	Approved By	Dr. Kevin Grace

Statement of Compliance	
GFS WTP #	GFS 035 WTP
Issuance Date	02 May 2022
Expiration Date	01 May 2026

Scope of Assessment	
Company Type	Sawmill, moulding and trading
Scope of Assessment	Komill Corporation Sdn. Bhd. / Bidasari Sdn. Bhd.
Product Group	Solid wood Products (sawn timber, indoors flooring, desking, chair, door, window components, internal architectural components (skirting & architraves), furniture components.
Source of Material	Verified Legal: Sabah & Sarawak, Malaysia.
Species	<i>Acacia spp.</i> (Acacia) and Mixed hardwood species

Limitations of Assessment
The information presented in this report is based on documents provided by the client and objective evidence observed and recorded as findings during the site assessment. GFS reporting of information presented by the client is taken as accurate, unless evaluated differently through the observations made during the assessment. All information presented in the report is accurate and complete to the best of knowledge of GFS.

Document Control			
GFS-FORM-006-WTP.3	Title: WTP Report & Checklist	Issue: 15	Date: 01 Jan 2023
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Background Information:

Komill Corporation Sdn. Bhd. (Komill Corporation) is registered in Kuala Lumpur, Malaysia, with registration # 199570-H. Komill Corporation maintains the GFS WTP to sell Verified Legal (VL) timber products to European, Japanese and the United States of America markets.

The previous assessment was conducted in April 2022 that resulted in 0 gap(s) and 0 observation(s) (Report #: GFSS 039-012a).

Associated Organizations & Subcontractors:

Komill Corporation engages Bidasari as a manufacturing plant for Komill Corporation. Bidasari is FSC certified with FSC COC certificate #: BV-COC-115332 to sell FSC certified products valid through 15/03/2028. Bidasari does not engage other subcontractors to provide or manufacture finished goods.

Description of the Supply Chain:

Komill Corporation / Bidasari purchases material / products evaluated as low risk through evaluation of Risk based on the GFS Risk Assessment guidelines and Risk Matrix.

Highlights of Assessment

1.0 Legal Requirements
 Komill Corporation & Bidasari demonstrated compliance with legal requirements. All permits and labour requirements were maintained. Bidasari rectified issues raised by DOSH during the 2022 inspection. Bidasari has a license to hire foreign workers, license #: JTK.H.BFT.600-4/1/20100/1484, with an expiry date of 07/09/2023. All workers are insured under SOCSO.

2.0 Documented Policy & Procedures
 Komill Corporation has a signed environmental policy dated 21st November 2012 that referenced compliance with a legal requirement, supports the traceability of forest products through the verification of supply, non-use of GMO (Genetic Modified Organism) timbers, elimination of forest products considered to be controversial or from the converted forest that may have HCV (High Conservation Value) area and non-use of CITES (Centre of International Trade of Endanger Species).
 Komill Corporation has a documented chain of custody procedure that clearly defines the process of purchasing and selling VL timber products. The procedure also includes administration process reference to refreshment training and maintaining key records for at least 5 years. In addition, a Corrective Action Request (CAR) form (BSB-ADM-007) is developed for its internal audit addressing gaps issued by external auditors.

Bidasari has a formal signed policy dated 10th October 2012, shall comply with legal requirements and support environmental protection (CITES), purchase responsibly of legal source raw materials & products and also support Sustainable Forest Management.
 Bidasari has formal procedures (dated 15th March 2018) for Purchasing, Receiving & Storage rough-sawn timber, Production Control, and Sales & Administration.
 Komill Corporation has a signed agreement with the sub-contractor. The sub-contractor agrees to receive, handle and onward deliver VL sawn timbers / timber products to Bidasari in a manner that is in line with the GFS WTP Chain of Custody Standard (GFS-WI-006-WTP.3) as outlined in the Chain of Custody Procedures.

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Komill Corporation has a system to record and address complaints.

3.0 Organisation & Training

Mr. Alfred Yong was appointed as the COC MR for Komill Corporation and Ms. Sarah Joan Johnidu as the COC MR for Bidasari. Both companies have an organization chart that references the key person's name for each role and department. Training records were maintained and staff understood their responsibilities in maintaining the chain of custody.

4.0 Purchasing, Importing & Receiving

Sawn timber purchased from VL materials from Sabah TLAS approved suppliers that are identified using Removal Passes and Timber Disposal Permits from Sabah Forestry Department. GFS monitors the Sabah TLAS system and issues a Statement of Compliance in accordance with the Sabah TLAS standard that defines low operational risk.

5.0 Process Controls for Manufacturing

Not applicable for Komill Corporation, as it is a trading company.

Bidasari controls production by using Internal contract # and Stacking List Running # (SLRN). An Internal contract will be issued to produce a defined unit of finished goods based on the buyer's specifications. Raw materials are produced according to a series of Stacking List Running # (SLRN), with specific sizes and volumes. WIP and finished products sampled during the assessment were identified with an SLRN stock card traceable to its production and origin based on the batch # (SLRN). In addition, Bidasari identifies VL materials and finished products with a Blue Stock Card.

6.0 Sales, Exports & Customs

Komill Corporation COC procedure defines the use of sales documents for VL timber products. The sales invoice, packing list and product declaration form shall reference the environmental status and species for sale of VL timber products. Bidasari has a formal procedure for the sales of VL timber products. The exports of finished goods comply with export regulations and are traceable to defined production units.

7.0 Summary Records & Data

Komill Corporation and Bidasari COC procedure specify key documents for the chain of custody system (purchasing, production, admin and sales) shall be kept for at least 5 years.

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Summary results:
(Major Gap = 0 / Minor Gap = 0 / Observation = 0)

GAPs				
GAP #	Type	Checklist	Status	Description
-	-	-	-	-

**Note: Major Gap = Non-Compliance / Minor Gap = Minor Gap raised can be upgraded to a Major Gap if not adequately addressed by the date of the next surveillance visit.*

Observations		
Obs #	Checklist	Description
-	-	-

**Note: Observation raised can be upgraded to a Minor Gap if not adequately addressed by the date of the next surveillance visit.*

Highlights of Close out visit (if applicable)	Date:
Not applicable	

Recommendations
<p>Komill Corporation Sdn. Bhd. / Bidasari Sdn. Bhd. has demonstrated compliance with the Wood Tracking Program requirements (GFS-WI-006-WTP.3) and is recommended to maintain the Statement of Compliance.</p> <p>The next surveillance visit is scheduled for April 2024.</p>

End of Summary Report

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