

Sabah TLAS Audit Report Principles 5 & 6

Organisation	Lessor: Woodlands Timber Sdn. Bhd. 197901002460 (46726-K) Lessee: Timwood Enterprise (Sole Proprietorship)	Reference #	GFSSBH 004-769
Contact Person	Woodlands Timber Sdn. Bhd. Mr. Alvin Lin (Management Representative) Timwood Enterprise (Sole Proprietorship) Ms. Fong Yaw Food (General Manager)	Audit Date	07/01/2025
Office Address	Woodlands Timber Sdn. Bhd. Mile 1, Jalan Nabawan Keningau, P.O. Box 34, 89007 Keningau, Sabah, Malaysia. Timwood Enterprise (Sole Proprietorship) Mile 1, Jalan Nabawan Keningau, P.O. Box 2211, 89007 Keningau, Sabah, Malaysia.	Date close out	-
Mill Address	Mile 1, Jalan Nabawan Keningau, 89007 Keningau, Sabah, Malaysia.	Telephone	+6016 821 0505 +6011 1955 5880
Email	woodlandstimbbersb@gmail.com timwoodent@gmail.com DFO KGU: Narbert.Nasly@sabah.gov.my PPW KGU: Jaime.Gampawi@sabah.gov.my	Fax	+6087 331 178 +6087 339 333
		Approved By	Dr. Kevin Grace

Statements

Statement of Compliance	NC: Non-Compliance – Criterion 5.1, 5.2, 5.3		
Issuance Date	Not applicable	Expiration Date	Not applicable

Assessment Details

Company Type	Sawmill, Moulding mill, Furniture mill Kiln Dry Plant
Scope of Assessment	Sabah TLAS P5-6: JP(N)KG.001/18(X49), JP(N)KG051/00(X22)R, KON(NKG)067/96(KK), JP(N)KG.001/18(X49), KON(NKG)001/2022(KK)
Product Group	Sawn timber, Moulding, Furniture (Wooden Door)
Source of Material	Sabah, Malaysia.
Species	<i>Drybalanops spp.</i> (Kapur), <i>Dipterocarpus spp.</i> (Keruing), <i>Koompassia malaccensis</i> (Impas), <i>Parashorea spp.</i> (White seraya), <i>Shorea spp.</i> (Red seraya, Yellow seraya, Melapi, Selangan batu), Sapotaceae (Nyatoh), <i>Eugenia spp.</i> (Obah), <i>Shorea pauciflora</i> (Oba suluk), Lauraceae (Medang), Lithocarpus & Quercus (Mempening), <i>Planchonia valida</i> (Putat), <i>Hopea sangal</i> (Gagil), <i>Koompassia excelsa</i> (Mengaris), <i>Tristaniopsis merguensis</i> (Pelawan-pelawan), <i>Cotylelobium spp.</i> (Resak batu), <i>Intsia spp.</i> (Merbau), <i>Dialium indum</i> (KerANJI), <i>Castanopsis motleyana</i> (Berangan), <i>Magnolia candollii</i> (Chempaka), <i>Hevea brasiliensis</i> (Rubberwood), Acacia, Mengkulang, OT (Other timber)
Lead Assessor	Glory Linggou,
Assessor(s)	Sheanna Kehong, Keith Sintar
SFD Staff	Clarice V. Alliu (ADFO Keningau)

Terms of Assessment

The scope of the evaluation is to verify compliance with Woodlands Timber Sdn. Bhd. (Timwood Enterprise) to the criteria within the Sabah Timber Legality Assurance System (TLAS) Principle 5 - Mill Operations and Principle 6 - Trade and Customs standards. Compliance is defined when the organization demonstrates that there is no non-compliance to any applicable criteria. Non-compliance to the Sabah Legality Standard occurs when the organization does not comply with 1 or more criteria. Non-compliance must be formally addressed prior to certification or within 2 months following a surveillance assessment.

Limitations of Assessment

The information presented in this report is based on documentation and other information presented by the client and observations made during the field verification under the assessment. Auditor's reporting of information presented by the client is taken as accurate unless evaluated differently through the observations made during the assessment. All information presented in the report is accurate and complete to the best knowledge of GFS.

Background Information:

Woodlands Timber Sdn. Bhd. (Woodlands Timber) is, on and from 12/04/1979, incorporated under Companies Act 2016, and is registered in Keningau, Sabah, Malaysia, with registration #: 197901002460 (46726-K). Woodlands Timber purchased sawn timber and produced moulding & furniture (wooden doors) for the local market. Timwood Enterprise is sole proprietorships; thus, Timwood Enterprise is not required to register under the Companies Commission of Malaysia (SSM).

Woodlands Timber (The Lessor) leases the demised premises to Timwood Enterprise (The Lessee) for a term of 2 years.

Associated Organizations & Subcontractors:

Woodlands Timber and Timwood Enterprise does not engage other companies as their subcontractors to provide manpower, moulding services or manufacturing products.

Description of the Supply Chain:

From August 2023 to December 2024, Woodlands Timber purchased raw materials from the suppliers as below:

Supplier	License	Raw Material	Location	GFS WTP # STCC #	Overall Risk *
Irama Ramai Sdn. Bhd.	JP(N)KG.001/12(X04)	Sawn timber	Keningau	GFS 110 WTP (13/10/2025)	Low
Waygood Enterprise Sdn. Bhd. (Taman Timber Enterprise)	JP(N)NN002/19(B01)	Sawn timber	Nabawan	GFS 304 WTP (21/04/2025)	Low
Uni-Lumber Sdn. Bhd.	FDS(KK)(E)102/2019	Sawn timber	Kota Kinabalu	GFS 233 WTP (11/08/2025)	Low

*GFS risk evaluation is based on the risk matrix for Sabah TLAS (VL) materials & products.

From August 2023 to December 2024, Timwood Enterprise purchased raw materials from the suppliers as below:

Supplier	License	Raw Material	Location	GFS WTP # STCC #	Overall Risk *
Sapulut Forest Development Sdn. Bhd.	SFMLA 04/97	Round log	Tibow	GFS 025 LVS (09/07/2025)	Low
Chung Siew Chin	JPHTN/TNM700-2/5/11/JILID.1(37)	Teak	Tenom	-	High
Chung Tze Ye	JPHTN/TNM700-2/5/11/JLD.21(71)	Rubber Wood	Tenom	-	Low
Rining B. Mansih	JPHTN/TNM700-2/5/11/JLD.21(59)	Rubber wood	Tenom	-	Low

*GFS risk evaluation is based on the risk matrix for Sabah TLAS (VL) materials & products.

Summary Results:

(Major gap = 4, Minor gap = 3, Observation = 1)

GAPs: Year 2025				
GAP #	Type	Checklist	Status	Description
001/2025	minor	5.1.1	New	January 2025: The Trading license for Timwood Enterprise recently expired.
002/2025	Major	5.1.2, 5.2.9	New	January 2025: The Mill Contractor license for Timwood Enterprise has expired since January 2024.
003/2025	minor	5.2.1, 6.1.1, 6.1.2, 6.1.3, 6.1.4	New	January 2025: The current purchasing system is not according to the COC procedure.
004/2025	Major	5.2.6, 5.2.7, 5.2.11, 5.2.12	New	January 2025: Materials received for Timwood Enterprise was not adequately identified with a batch number and Sabah TLAS status from receiving to the Finished Goods as per the CoC procedure.
005/2025	Major	5.3.1, 5.3.2	New	January 2025: No evidence that workers have an employment agreement and COI.
006/2025	Major	5.3.5	New	January 2025: Workers under Timwood Enterprise were not registered and contributed under SOCSO and EPF.
007/2025	minor	5.3.6	New	January 2025: No work safety training was conducted for workers under Woodlands Timber and Timwood Enterprise.

*Major = Non-Compliance

Observations: Year 2025		
Obs #	Checklist	Description
001-2025	5.2.4	January 2025: One sample of removal pass was not stamped as "Used" by the SFD.

Highlights of Close-Out Visit (if applicable)	Date: -
The Major gaps 002/2025, 004/2025, 005/2025, 006/2025 shall be addressed within 2 months by March 2025.	

Recommendations
<p>Woodlands Timber Sdn. Bhd. (Timwood Enterprise) has not demonstrated compliance with the Sabah Principles 5-6 for Chain of Custody as non-compliance was identified under Criteria 5.1, 5.2 & 5.3 and is NOT recommended to receive a GFS Statement of Compliance or Sabah Timber Legality Assurance System Compliance Certificate (TLAS-CC) from SFD.</p> <p>The Major Gap shall be addressed within two months by March 2025.</p> <p>Gap 002/2025 (Major) – Checklist 5.1.2, 5.2.9: Timwood Enterprise shall renew the Mill Contractor license.</p> <p>Gap 004/2025 (Major) – Checklist 5.2.6, 5.2.7, 5.2.11, 5.2.12: Timwood Enterprise shall identify the raw materials received, WIP and finished goods with a batch number, correct Sabah TLAS status to ensure traceability between the supplier/removal pass/purchase order and products as appropriate.</p> <p>Gap 005/2025 (Major) – Checklist 5.3.1, 5.3.2: Woodlands Timber and Timwood Enterprise shall ensure all workers are registered under COI and establish employment agreement for workers.</p> <p>Gap 006/2025 (Major) – Checklist 5.3.5: Timwood Enterprise shall seek guidance from the PERKESO and EPF regarding SOCSO and EPF registration and contribution.</p>

Gap(s)/Observation(s) identified in this assessment should be addressed before the next surveillance visit. Action required to close the gap(s)/observation(s) include:

Gap 001/2025 (minor) – Checklist 5.1.1: Timwood Enterprise shall renew the trading license annually.

Gap 003/2025 (minor) – Checklist 5.2.1, 6.1.1, 6.1.2, 6.1.3, 6.1.4: Woodlands Timber and Timwood Enterprise shall ensure the current purchasing system is according to the CoC procedure.

Gap 007/2025 (minor) – Checklist 5.3.6: Woodlands Timber and Timwood Enterprise shall conduct work safety for workers and Timwood Enterprise should establish PPE distribution records.

Observation 001-2024 - Checklist 5.2.4: SFD shall ensure all removal passes are stamped as “Used.”

The next surveillance visit is scheduled for January 2026.

End of Summary Report